How to Create a New Location Library or Resource Library Listing

1. Visit filmsantaclarita.com.
2. Hover over the "For Filmmakers" tab along the top. Click on either "Location Library" or "Resource Library."
3. Click "Add Listing" on the right side of the page.
4. Select a category for your listing. Then click "Next."
5. Fill in the information fields. Then click "Next."
6. Upload images by either dragging and dropping them or by selecting them from your hard drive. We allow a maximum of 5 images.
7. Confirm you are not a robot. Then click "Complete Listing."
8. You should receive confirmation that your submission has been received.
9. Once your listing has been reviewed and approved by Film Office admin, it will be published and searchable on the Location/Resource Library.

How to Edit or Delete an Existing Listing

For listings created after 3/1/2024, refer to the instructions below to edit your listing. To have your listing deleted, please email film@santa-clarita.com.

For listings created before 3/1/2024, please email film@santa-clarita.com for assistance with editing or deleting a listing.

1. Visit filmsantaclarita.com.
2. Hover over the "For Filmmakers" tab along the top. Click on either "Location Library" or "Resource Library."
3. Find your listing. You can either use the search bar or find it by selecting the listing's category and scrolling through.
4. Once you have your listing open, click "Edit" under the orange title.
5. You will need to use an access key. On the right side, click on "Request access key."
6. Enter the same email address used to create the listing. Click "Continue."
7. An access key should have been sent to your email. Copy the access key from the email (it will be long). You can save this access key for future use.
8. Click on "Return to previous page."
9. Enter your email and access key. Click "Use Access Key."
10. You can edit the listing category. If satisfied with the category, click "Next."
11. You can now edit all information fields for your listing. Once completed, click "Next."
12. You can now add new images and delete or rearrange existing images. Once completed, confirm you are not a robot. Then click "Complete Listing."
13. You should receive confirmation that your submission has been received.
14. Each time you edit your listing, it will be reviewed by Film Office admin before it is approved and re-published to the library.

For further assistance, please contact the Film Office at film@santa-clarita.com.